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राष्ट्रीय आयुर्वेदविद्यापीठ RASHTRIYA AYURVEDA VIDYAPEETH

(NATIONAL ACADEMY OF AYURVEDA)

(भारतसरकार, आयुषमंत्रालय के अधीनएकस्वायत्त संगठन)

(An autonomous organisation under Ministry of AYUSH, Govt. of India)

धन्वन्तरिभवन, मार्गसंख्या-66, पंजाबीबाग (पश्चिम), नई दिल्ली-110 026

Dhanwantari Bhawan, Road No.- 66, West Punjabi Bagh, New Delhi – 110026

F.no. 34-5/2020-21/Admn.

Dated: 10.02.2021

(Advertisement No. 03/2021)

RAV intends to engage, the services of IT Consultant on contract basis for a period of one year. The services may be curtailed or extended at the discretion of the Competent Authority on need basis and subject to performance of the individual. The requisite qualification and other conditions are as detailed below: -

1	No. of Post	01 (One)		
2	Period of engagement	Initially for a period of one year. May further be extended on basis, subject to functional requirements along with appraisal of the performance.		
3	Age limit	Should not be more than 40 years (as on 22.02.2021)		
4	Remuneration payable and entry-level requirement	Entry-level requirement	Level of Engagement as Consultant	Consolidated Remuneration
		(i) B.E./B.Tech in Computer Science/IT with minimum 55% marks from a recognized University established under UGC Act. (ii) Minimum five years post qualification experience in an IT	Computer programming, data and analysis, security, analysis web designing, computer network architect, computer system analysis and other ancillary jobs including computer systems software.	Rs. 50,000/-

		firm of repute or NGO having regional/national outreach. iii) Knowledge of Software Testing, Arranging Virtual Conference. iv) Knowledge of Microsoft words, Excel, Power Point etc.		
5	Place of Work	Rashtriya Ayurveda Vidyapeeth, Dhanwantri Bhawan, Road No. – 66, Punjabi Bagh (West), New Delhi-110026		
6	Desirable	Preference will be given to persons: <ul style="list-style-type: none"> • Proficiency in Hindi and High proficiency in English. • Knowledge and experience of AYUSH sectors. 		

Notes:

1. The selection to the above post will be made on the basis of a interview to be held at Rashtriya Ayurveda Vidyapeeth, Dhanwantri Bhawan, Road No. – 66, Punjabi Bagh (West), New Delhi – 110 026, the date will be informed shortly through RAV website.
2. The appointments to the above posts will be purely on contract basis and will not confer any right for regular appointment in the Ministry/Organisation.
3. The engagement shall be terminated by the Competent Authority at any time without assigning any reason therefor.
4. The candidate shall be entitled to avail 12 days of leave in a Calendar year on *pro-rata* basis therefore he/she shall not draw any remuneration for the days of his/her absence in excess of 12 days in a calendar Year. The unveiled leave in a Calendar year can neither be carried forward to next calendar year nor be entitled for leave encashment.
5. The candidate shall be required to observe the normal office timing, as decided, and may also be called upon to attend the office on any Saturday, Sunday and other holidays, in case of urgency.
6. The income tax or any other tax will be deducted at source as per Govt. instructions. Necessary TDS certificate will be issued.

7. The candidate will maintain absolute confidentiality and secrecy of the information handle by him/her. The secrecy and confidentiality are to be maintained even after the termination of engagement.
8. No one shall utilizes or published or disclose or part with to a third party, any part of the data or statistic or proceedings or information collected for the purpose of this assignment or during the course of assignment, without the express return concerned of the authorities.
9. The consultant shall be bound to hand over the entire set of records of assignment before the expiry of the contract and before the final payment is released to him.
10. The institute shall reserve the right to not to fill up the post/s advertise without any reasons.
12. No TA/DA will be paid for attending the interview.
13. The application format/eligibility criteria may be downloaded from the Vidyapeeth's website i.e. www.ravdelhi.nic.in
14. Interested candidates possessing the required eligibility criteria may send in there applications in the prescribed format complete in all respect with a set of self attested scanned copies of certificates of qualifications, experience etc in single PDF only through email at publication-ravdl@gov.in on or before **22.02.2021 by 5:00 PM.**

Enclosure:- As above.

RASHTRIYA AYURVEDA VIDYAPEETH, NEW DELHI

APPLICATION FORM FOR THE POST OF IT CONSULTANT ON CONTRACT BASIS

1. Post applied for : _____
2. Name of applicant (in the Block Letters):

3. Father's/Husband's Name : _____
4. Date of Birth : _____
5. Nationality : _____
6. Educational Qualification :

S.No.	Degree/Diploma	Year of Passing

(Please attach a copy of self-attested certificate): -

7. Professional Experience :

S.No.	Name of Organization	Position Held (in reverse chronological order)	Period of Service	
			From	To

(Please attach a copy of self-attested certificate): -

8. Permanent Address :

9. E-mail :

10. Telephone/Mobile No. :

11. Last Pay drawn/Emoluments:

12. Two references (I)

(II)

13. I solemnly affirm that the above declaration is true and I understand that in the vent of the declaration being found to be incorrect after my appointment, I shall be liable to be dismissed from service.

Date : _____ Signature_____