



RASHTRIYA AYURVEDA VIDYAPEETH

(NATIONAL ACADEMY OF AYURVEDA)

(An autonomous organization under Ministry of Ayush, Govt. of India)
Dhanwantari Bhawan, Road No.66, Punjabi Bagh (West), New Delhi-110026
Phone Nos.: 011- 41681265 Email: recruitmentrav@gmail.com

VACANCY NOTICE 2024-25

Rashtriya Ayurveda Vidyapeeth, New Delhi (RAV) invites applications for the following posts on contractual basis:-

S. No.	Name of Post	No. of Post	Age	Remuneration
1.	Senior Consultant (ATAB)	01	64 Yrs. Max.	Rs. 75,000/- p. m.
2.	Consultant (ATAB)	04	64 Yrs. Max.	Rs. 50,000/- p. m.
3.	Consultant (IT)	01	64 Yrs. Max.	Rs. 50,000/- p. m.
4.	Consultant (General Administration)	02	64 Yrs. Max.	Rs. 50,000/- p. m.
5.	Consultant (Accounts)	02	64 Yrs. Max.	Rs. 50,000/- p. m.
6.	Technical Assistant to Editor	01	28-40 Yrs.	Rs. 50,000/- p. m.
7.	Project Consultant	03	28-40 Yrs.	Rs. 50,000/- p. m.
8.	Young Professional (Ayurveda)	02	32 Yrs. Max.	Rs. 40,000/- p. m.

Interested candidates may visit the Vidyapeeth's website www.ravdelhi.nic.in for details of eligibility, prescribed format of application & other information and they must send their duly filled in application **only through post on above address on or before 20th July, 2024 at 5:00 PM**

Director,
Rashtriya Ayurveda Vidyapeeth



राष्ट्रीय आयुर्वेद विद्यापीठ

(नेशनल एकेडमी ऑफ आयुर्वेद)

(आयुष मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

धन्वन्तरि भवन, मार्ग संख्या-66, पंजाबी बाग (पश्चिम), नई दिल्ली-110 026
दूरभाष संख्या:011-41681265 ई-मेल: recruitmentrav@gmail.com

रिक्ति सूचना 2024-25

राष्ट्रीय आयुर्वेद विद्यापीठ, नई दिल्ली (रा.आ.वि.) संविदा के आधार पर निम्नलिखित पदों के लिए आवेदन पत्र आमंत्रित कर रहा है:

क्र.सं.	पदों का नाम	पदों की संख्या	आयु	पारिश्रामिक
1	वरिष्ठ सलाहकार (एटीएबी)	01	अधिकतम 64 वर्ष तक	रुपये 75,000/- प्रति माह
2	सलाहकार (एटीएबी)	04	अधिकतम 64 वर्ष तक	रुपये 50,000/- प्रति माह
3	सलाहकार (आईटी)	01	अधिकतम 64 वर्ष तक	रुपये 50,000/- प्रति माह
4	सलाहकार (सामान्य प्रशासन)	02	अधिकतम 64 वर्ष तक	रुपये 50,000/- प्रति माह
5	सलाहकार (लेखा)	02	अधिकतम 64 वर्ष तक	रुपये 50,000/- प्रति माह
6	संपादक के तकनीकी सहायक	01	28 से 40 वर्ष तक	रुपये 50,000/- प्रति माह
7	परियोजना सलाहकार	03	28 से 40 वर्ष तक	रुपये 50,000/- प्रति माह
8	युवा पेशेवर (आयुर्वेद)	02	अधिकतम 32 वर्ष तक	रुपये 40,000/- प्रति माह

इच्छुक आवेदक पात्रता, आवेदन पत्र के निर्धारित प्रारूप और अन्य जानकारी हेतु इस विद्यापीठ की वेबसाइट www.ravdelhi.nic.in पर जा सकते हैं और उन्हें अपना विधिवत भरा हुआ आवेदन-पत्र को केवल डाक के माध्यम से उपरोक्त पते पर 20 जुलाई 2024 शाम 5 बजे तक या इससे पूर्व भेजना होगा।

निदेशक,
राष्ट्रीय आयुर्वेद विद्यापीठ

Rashtriya Ayurveda Vidyapeeth **(National Academy of Ayurveda)**

(An Autonomous Body under Ministry of Ayush, Govt. of India)
Dhanwantari Bhawan, Road No.- 66, Punjabi Bagh (W), New Delhi-110026
recruitmentrav@gmail.com, Ph. 011-41681265

RECRUITMENT NOTICE

(Adv. No. 01/2024-25)

Rashtriya Ayurveda Vidyapeeth (RAV) an autonomous organization under Ministry of Ayush, Government of India invites the applications for the following posts to be filled purely on contractual basis. Initially these engagements up to 31st March, 2025 and the services may be extended on need basis and subject to performance of the individual.

SN.	Post	No. of Post	Remuneration per month (in Rs.)	Age	Educational/Other Qualifications & Experience	Duties and Responsibilities
1.	Senior Consultant (ATAB)	01	75,000/- per month	Not exceeding 64 years on the date of advertisement	Essential: A post-graduate degree in Ayurveda from a recognized University and registered in state/central board. Desirable: 1. Capacity to build different Ayurveda Training Modules and their assessment and evaluation. 2. MBA in Health Management/PGDHHM Experience: 1.Knowledge of computer applications like MS Office, Excel, PowerPoint etc. 2.Minimum 6 to 10 years experience in handling matters related to government projects/ accreditation related to Ayurveda. Central Secretarial functions and office procedure. 3.Skills of drafting editing of technical reports, articles, publications and accreditation. 4.Experience in Policy matters related to accreditation. Evidence of having handled administrative and	1. Assisting the principal consultant in processing the matters related to ATAB. 2. Processing of files and matters related to ATAB. Handling matters related to ATAB Assessments. Coordination for planning and conduction of meetings of Boards and committees of ATAB and maintenance of records. 3. To support for aligning ATAB assessments and coordination with training providers. 4. To coordinate for activities related to promotion of ATAB and other tasks related to ATAB. 5. Independently design and develop specific protocols related to accreditation. 6. Any other work as assigned by the Competent Authority

					financial functions.	
2.	Consultant (ATAB)	04	50,000/- per month	Not exceeding 64 years on the date of advertisement	<p>Essential: A post-graduate degree in Ayurveda from a recognized University and registered in state/ central board.</p> <p>Desirable: 1. Knowledge of accreditation in Ayush. 2. Knowledge of computer applications like MS-office etc.</p> <p>Experience: 1. Knowledge of computer applications like MS Office, Excel, PowerPoint. 2. Minimum 5-year experience in handling matters related to government projects/ accreditation related to Ayurveda. Central Secretarial functions and office procedure. 3. Skills of drafting editing of technical reports, articles, publications and accreditation. 4. Experience in Policy matters.</p>	<ol style="list-style-type: none"> 1. Assisting the Senior Consultant in processing the matters related to ATAB 2. Assisting in coordination with the stakeholders and training providers for accreditation of Ayurveda courses, Processing of files and maintenance of records related to ATAB. 3. Coordination and execution of meetings of Boards and committees of ATAB. 4. Any other work as assigned by the Competent Authority
3.	Consultant (IT)	01	50,000/- per month	Not exceeding 64 years on the date of advertisement	<p>Essential: For B.E./ B.Tech/ MCA or equivalent degree Minimum 5 years of post-qualification experience</p> <p>Experience: 1. Knowledge of computer applications like MS Office. 2. Minimum 5 years experience in handling matters related to government projects/ IT. 3. Skills of Development of website and management of computer software. 4. Experience in developing media content.</p>	<ol style="list-style-type: none"> 1. Computer programming data analysis, Web Designing, Computer Network Architect, Computer System Analysis and other Ancillary Jobs including Computer System Software and any other related assignment. 2. Any other work as assigned by the Competent Authority
4.	Consultant (General Administration)	02 (01-ATAB 01-RAV)	50,000/- per month Or Retired Govt. Servant at least from the scale of Level-	Not exceeding 64 years on the date of advertisement	<p>Essential: Graduates in any disciplines such as i.e. law/commerce, etc., with 05 years post qualification experience</p>	<ol style="list-style-type: none"> 1. Responsible for the issues relating to administrative and Establishment matters, etc. of the

			10 *Last pay drawn minus basic pension as per Ministry of Ayush letter No A-41020 /4/2020-E-II dated 01.04.2023 plus TA.		<p>Or Persons retired from at least Level-10 from the Positions of Section Officer/Under Secretaries or equivalent from the Central/State Governments, Attached Subordinate offices, PSUs or Autonomous bodies.</p> <p>Desirable:</p> <ol style="list-style-type: none"> 1. Having experience in dealing with administrative matters related to RTI's Legal Cases, Parliamentary correspondence, vigilance, accounts, budget, procurement, etc. 2. Candidate should be well conversant with Central Secretariat functions like drafting, noting, budget, accounts, office procedures etc. 3. Candidate should have excellent communication and interpersonal skills Knowledge of computer applications such as MS Word, MS Excel and Power Point, etc. <p>Experience</p> <ol style="list-style-type: none"> 1. Evidence of having handled administrative and financial functions. 	<p>ATAB & RAV.</p> <ol style="list-style-type: none"> 2. Any other work as assigned by the Competent Authority.
5.	Consultant (Accounts)	02 (01-ATAB 01-RAV)	50,000/- per month Or Retired Govt. Servant at least from the scale of Level-10 *Last pay drawn minus basic pension as per Ministry of Ayush letter No A-41020 /4/2020-E-II dated 01.04.2023 plus TA.	Not exceeding 64 years on the date of advertisement	<p>Essentials:- B.Com Graduate degree from a recognized University with 05 years post qualification experience in accounts</p> <p>OR Persons retired from at least Level-10 from the Positions of Section Officer/Under Secretaries or equivalent from the Central/State Governments, Attached Subordinate offices, PSUs or Autonomous bodies.</p> <p>Desirable: Candidate should be well conversant with Central Secretariat functions like drafting, noting, budget, accounts, GST, office procedures etc.</p> <p>Experience</p> <ol style="list-style-type: none"> 1. Evidence of having handled accounts and financial work. 	<ol style="list-style-type: none"> 1. Responsible for the day-to-day account receivable duties and assist with preparing the budget. Creating ledgers and financial analysis reports, ensuring that all transactions performed by the office are done accurately and efficiently, and prepare financial statements on a monthly basis. 2. Any other work as assigned by the Competent Authority.

					2. Knowledge of computer applications/operations.	
6.	Technical Assistant to Editor	01	50,000/- per month	28-40 years on the date of advertisement	<p>Essential: A post-graduate degree in Ayurveda from a recognized University and registered in state/central board.</p> <p>Desirable: 1. Knowledge of computer applications like MS-office etc.</p>	<ol style="list-style-type: none"> 1. Knowledge of Guru Shishya Parampara, Evaluation of Patient History Record under Guru Shishya Parampara (GSP). 2. Evaluation of technical work related to GSP. 3. Collecting/Collating all technical & Administrative work of RAV & putting before the Director for approval. 4. Planning/Assisting & ensuring the technical/administration relating meetings. 5. Ability to lead strategic planning, results-based management and reporting. 6. Promptness for taking new projects and travelling as per need. 7. Any other work as assigned by the Competent Authority.
7.	Project Consultant	03	50,000/- per month	28-40 years on the date of advertisement	<p>Essential: A post-graduate degree in Ayurveda from a recognized University and registered in state/central board.</p> <p>Desirable: 2. Knowledge of computer applications like MS-office etc.</p>	<ol style="list-style-type: none"> 1. Knowledge of Guru Shishya Parampara, Evaluation of Patient History Record under Guru Shishya Parampara (GSP). 2. Evaluation of technical work related to GSP. 3. Collecting/Collating all technical & Administrative work of RAV & putting before the Director for approval. 4. Planning/Assisting & ensuring the technical/administration relating meetings of Director & their follow up.

						<p>5. Experience in handling matters related to government projects /public health activities related to Ayurveda. Central Secretarial functions and office procedure.</p> <p>6. Ability to lead strategic planning, results-based management and reporting.</p> <p>7. Skills of drafting editing of research proposals, technical reports, articles, publications and accreditation.</p> <p>8. Promptness for taking new projects and travelling as per need.</p> <p>9. Any other work as assigned by the Competent Authority.</p>
8.	Young Professional (Ayurveda)	02	40,000/- per month	Not exceeding 32 years on the date of advertisement	<p>Essential: A graduate degree in Ayurveda from a recognized University and registered in state/ central board.</p> <p>Desirable: 1. Knowledge of computer applications like MS-office etc.</p>	<p>1. Young professionals will be required to provide high quality inputs in disciplines of Ayurveda. This would require demonstration of proven academic credentials, professional achievements and leadership qualities on the part of the aspirants.</p> <p>2. Any other work as assigned by the Competent Authority.</p>

General Instructions: -

1. The selection to the above posts will be made on the basis of an interview (Online/Physical).
2. The appointments to the above posts will be purely on contractual basis and will not confer any right for regular appointment in the Ministry/Organization.
3. **The candidates can send (through post or by hand) their duly filled application format downloaded on RAV's website i.e. www.ravdelhi.nic.in along with self-attested qualification/experience certificate and other documents to "The Director, Rashtriya Ayurveda Vidyapeeth, Dhanwantari Bhawan, Road No.- 66, Punjabi Bagh (W), New Delhi-110026" on or before 20th July, 2024 at 05:00 PM. Candidates should also mentioned on envelop "Application for the post of.....".**
4. **Application received after the last date will not be entertained.**

Notes:

1. The engagement will be purely on a contractual basis and no claim for continuance or regular appointment will be entertained under any circumstances.
2. Only those candidates who will receive the confirmation email for appearing in the interview will be considered to attend the interview.
3. Age limit will be decided on the basis of age as on date of advertisement.
4. The eligibility of candidates will be determined as per the essential qualification.
5. No TA/DA will be paid for attending the interview.
6. The Director, RAV reserves the right to accept or reject the application and postpone or cancel the interview without assigning any reason thereof.
7. Candidate should visit RAV website time to time for further updates.