

# **Rashtriya Ayurveda Vidyapeeth** **(National Academy of Ayurveda)**

**(An Autonomous Body under Ministry of Ayush, Govt. of India)**  
**Dhanwantari Bhawan, Road No.- 66, Punjabi Bagh (W), New Delhi-110026**  
**recruitmentrav@gmail.com, Ph. 011-41681265**

**Dated:- 23-12-2024**

## **RECRUITMENT NOTICE**

(Adv. No. 02/2024-25)

Rashtriya Ayurveda Vidyapeeth (RAV) an autonomous organization under Ministry of Ayush, Government of India invites the applications for the following posts to be filled purely on contractual basis. Initially, these engagements up to 31<sup>st</sup> March, 2025 and the services may be extended on need basis and subject to performance of the individual.

<b>SN.</b>	<b>Post</b>	<b>No. of Post</b>	<b>Remuneration per month (in Rs.)</b>	<b>Age</b>	<b>Educational/Other Qualifications &amp; Experience</b>	<b>Duties and Responsibilities</b>
<b>1.</b>	<b>Project Consultant</b>	<b>01</b>	<b>50,000/- per month</b>	<b>28-40 years on the date of advertisement</b>	<b>Essential:</b> A post-graduate degree in Ayurveda from a recognized University and registered in state/central board. <b>Desirable:</b> 1. Knowledge of computer applications like MS-office etc.	<ol style="list-style-type: none"><li>1. Knowledge of Guru Shishya Parampara, Evaluation of Patient History Record under Guru Shishya Parampara (GSP).</li><li>2. Evaluation of technical work related to GSP.</li><li>3. Collecting/Collating all technical &amp; Administrative work of RAV &amp; putting before the Director for approval.</li><li>4. Planning/Assisting &amp; ensuring the technical/administration relating meetings of Director &amp; their follow up.</li><li>5. Experience in handling matters related to government projects /public health activities related to Ayurveda. Central Secretarial functions and office procedure.</li></ol>

						<ul style="list-style-type: none"> <li>6. Ability to lead strategic planning, results-based management and reporting.</li> <li>7. Skills of drafting editing of research proposals, technical reports, articles, publications and accreditation.</li> <li>8. Promptness for taking new projects and travelling as per need.</li> <li>9. Any other work as assigned by the Competent Authority.</li> </ul>
2.	<b>Project Manager</b>	<b>01</b>	<b>50,000/- per month</b>	<b>28-40 years on the date of advertisement</b>	<p><b><u>Essential:</u></b> A post-graduate degree in Ayurveda from a recognized University and registered in state/central board.</p> <p><b><u>Desirable:</u></b> 2. Knowledge of computer applications like MS-office etc.</p>	<ul style="list-style-type: none"> <li>1. Managing the projects assigned and allotted by competent authority.</li> <li>2. Collecting/Collating all technical &amp; Administrative work of RAV &amp; putting before the Director for approval.</li> <li>3. Planning/Assisting &amp; ensuring the technical/administration relating meetings of Director &amp; their follow up.</li> <li>4. Experience in handling matters related to government projects /public health activities related to Ayurveda. Central Secretarial functions and office procedure.</li> <li>5. Ability to lead strategic planning, results-based management and reporting.</li> <li>6. Skills of drafting editing of research proposals, technical reports, articles, publications and accreditation.</li> <li>7. Knowledge of computer and to handle information online.</li> <li>8. Promptness for taking new projects and travelling as per need.</li> <li>9. Any other work as assigned by the Competent Authority.</li> </ul>

3.	Technical Assistant to Editor	01	50,000/- per month	28-40 years on the date of advertisement	<p><b>Essential:</b> A post-graduate degree in Ayurveda from a recognized University and registered in state/central board.</p> <p><b>Desirable:</b> 1. Knowledge of computer applications like MS-office etc.</p>	<ol style="list-style-type: none"> <li>1. Knowledge of Guru Shishya Parampara, Evaluation of Patient History Record under Guru Shishya Parampara (GSP).</li> <li>2. Evaluation of technical work related to GSP.</li> <li>3. Collecting/Collating all technical &amp; Administrative work of RAV &amp; putting before the Director for approval.</li> <li>4. Planning/Assisting &amp; ensuring the technical/administration relating meetings.</li> <li>5. Ability to lead strategic planning, results-based management and reporting.</li> <li>6. Promptness for taking new projects and travelling as per need.</li> <li>7. Any other work as assigned by the Competent Authority.</li> </ol>
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**General Instructions:**

1. The selection to the above posts will be made on the basis of an interview (Online/Physical).
2. The appointments to the above posts will be purely on contractual basis and will not confer any right for regular appointment in the Ministry/Organization.
3. **The candidates can send (through post or by hand) their duly filled application format downloaded on RAV's website i.e. [www.ravdelhi.nic.in](http://www.ravdelhi.nic.in) along with self-attested copies of qualification/experience certificates and other documents to "The Director, Rashtriya Ayurveda Vidyapeeth, Dhanwantari Bhawan, Road No.-66, Punjabi Bagh (W), New Delhi-110026" in respect of above mentioned posts only on or before 15<sup>th</sup> January, 2025 at 05:00 PM. Candidates should also mentioned on envelop "Application for the post of \_\_\_\_\_".**
4. **Application received after the last date will not be entertained.**

**Notes:**

1. Only those candidates who will receive the confirmation email for appearing in the interview will be considered to attend the interview.
2. Age limit will be decided on the basis of age as on date of advertisement.
3. The eligibility of candidates will be determined as per the essential qualification.
4. No TA/DA will be paid for attending the interview.
5. Director, RAV reserves the right to accept or reject the application and postpone or cancel the interview without assigning any reason thereof.
6. Candidate should visit RAV website time to time for further updates.